ANNEXURE

TAMIL NADU Dr.J.JAYALALITHAA FISHERIES UNIVERSITY

Sl. No.	Place	No. of post	Communal reservation
1. Junior Assistant – 1 Post			
1.	Tamil Nadu Dr. J. Jayalalithaa Fisheries University, Nagapattinam	1	Scheduled Tribe (ST)

QUALIFICATION :

1) Bachelor Degree from a recognized university through 10 + 2 + 3 years system of education.
2) "Certificate course in computer on office Automation" awarded by the Directorate of Technical Education.

Explanation-1: "Candidates who do not possess the said qualification awarded by Technical Education Department may also apply. If selected, they should acquire such qualification within the period of their probation.

Explanation - 2: Those who posses Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission / All India Council for Technical Education/ Directorate of Technical Education or an equivalent body may be exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

LEVELS OF PAY

Junior Assistant : Rs. 19500 – 62000 (Level 8)

Cut-off date for all qualifications is 15.07.2025

Minimum age limit : 18 years completed

Maximum age Limit as on cut off date :

SC/ST, SCA : 35 Years

AGE CONCESSION :

- Differently Abled Persons are eligible for age concession upto 10 years over and above the maximum age limit prescribed above.
- Ex-serviceman : not completed 53 years of age in case of SC / SCA / ST / MBC(DNC) / BC / BCM and 48 years of age for others on the 1st July of the year in which the selection is made.
- The candidates belonging to the priority categories viz. Destitute Widow, Ex-Serviceman, Inter-Caste Married Couple and Differently abled person should produce the relevant proofs obtained from the Government officials concerned.

TERMS AND CONDITIONS OF APPOINTMENT AND OTHER INSTRUCTIONS TO CANDIDATES

1. Candidates must be Indian Nationals.
2. Candidates who satisfy the conditions prescribed to the satisfaction of the University authorities should appear before the University Staff Selection Committee for an interview at their own cost when called for.
3. Candidates may be called for interview as per the list prepared by the Screening Committee appointed for the purpose and approved by the Vice-Chancellor. The summoning of the candidate for interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his / her conditions specified in the application will be accepted.
4. It will be open to the University not to fill up any of the posts now advertised.
5. The University reserves the right to fill up larger number of posts than the number advertised.
6. Any attempt by the candidates, either directly or indirectly to influence the Selection Committee or other authorities of the University will disqualify the candidate for the post.
7. The service conditions and other terms of appointment in the University are governed by the ASRR of the Tamil Nadu Dr.J.Jayalalithaa Fisheries University.
8. Candidates selected for the posts shall be liable for transfer to any other post in that Category within the jurisdiction of the University.
9. Selection of candidates already in employment will be subject to the employer's agreement to relieve them.
10. The age of retirement is sixty years.
11. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time including reduction before finalization of selection
12. The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
13. The duly filled in application should reach **"The Registrar, Tamil Nadu Dr. J. Jayalalithaa Fisheries University, Nagapattinam-611 002"** on or before 5.00 pm on **14.08.2025** along with the Application Fee of **Rs.250/- (Rupees two hundred and fifty only)** by crossed Demand **Draft drawn in favour of "The Finance Officer, TNJFU, Nagapattinam"** at any nationalized bank payable at Nagapattinam. The Demand Draft should be dated not earlier than 15.07.2025. The candidates should specify in their application form **"Application for the post of Junior Assistant".**